



Presidency of Malta  
Council of Europe  
May - November 2025

Présidence de Malte  
Conseil de l'Europe  
Mai - Novembre 2025

# Practical Information Note





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## General Information

The forthcoming Maltese Presidency of the Committee of Ministers of the Council of Europe has the honour to welcome you to Malta and is pleased to provide you this practical information note (PIN) on the logistical modalities to help you prepare for delegations' participation in the Congress Bureau Meeting, the Side-Event and the Multilevel Governance Conference, taking place on the Island of Gozo, Malta on the 12th and 13th June 2025.

### 1. Venues

The Congress Bureau Meeting and the Side-Event Women in Politics Seminar will be held at the Gozo Cittadella Cultural Centre <https://visitgozo.com/places/cittadella/> in Victoria – Gozo, Malta on the 12th June 2025, whereas the Multilevel Governance Conference on Approaches to Address Environmental Challenges will be held at Il-Kappella Hall, Kempinski Hotel San Lawrenz <https://www.kempinski.com/en/hotel-san-lawrenz/meetings-events> in St. Laurence – Gozo.

### 2. Accreditation

Delegations will be kindly asked to register via the online accreditation system. A link to the system will be forwarded shortly.

Kindly note that venue will be accessible to registered participants only. Ad-hoc accreditation at the venue will not be provided.

Participants should have a valid badge that must be presented at the entrance of the Conference venue and other rooms that will be in use during the conference. The badge should be worn in a visible manner at all times, when at the Conference venue, including at the reception.

Badges will be issued upon arrival at the venue's registration desk. Participants are requested to present their passport or ID card at the registration desk. To avoid delays with the issuance of badges, please arrive well in advance. The registration desk will be open from 0815hrs. It is important to note that registration for the meeting does not automatically imply that hotel reservations are made. Therefore, delegations must make their own hotel bookings.

### 3. Accommodation

The following hotels are recommended, offering special rates to delegations:

#### 5\* Options

##### **Kempinski Hotel San Lawrenz**

Triq ir-Rokon · San Lawrenz SLZ 1040 · Gozo · Malta

<https://www.kempinski.com/en/hotel-san-lawrenz>

**Special rate offer:** 15% discount on the rates available on the Hotel's website. Should the delegate opt for this Hotel s/he is to contact the Hotel directly on email address [reservation.sanlawrenz@kempinski.com](mailto:reservation.sanlawrenz@kempinski.com) and indicate that the reservation is in connection to Malta's Presidency of the Committee of Ministers of the Council of Europe.

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##### **Hotel Ta' Cenc and Spa**

Triq Ta' Cenc, - Sannat SNT9049 – Gozo – Malta

<https://www.vjborg.com/ta-cenc/ta-cenc-hotel-spa/>

**Special rate offer** (minimum stay of 2 nights):

Classic Room for two persons sharing	€ 175.00
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Classic Room for Sole Use	€ 160.00
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Suite for two persons sharing	€ 235.00
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Trullo for two persons sharing	€ 260.00
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Deluxe Junior Suite for two persons sharing	€ 255.00
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Rates quoted are per room per night including breakfast and excluding eco tax

Bookings would be according to availability. Guests should send an e-mail to [info@tacenchotel.com](mailto:info@tacenchotel.com) to make a reservation and quote 'Malta Presidency Events' to take advantage of these rates.

## 4\* Options

### Calypso Hotel

Marsalforn Bay – Gozo – Malta

<https://hotelcalypsogozo.com/en>

#### Special rate offer:

Land View Double / Twin room	€80.00
Bay View Double / Twin room	€90.00
Sea View Double / Twin room	€100.00

Rates quoted are per room per night including breakfast and excluding eco tax.

Full payment in advance will be requested.

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### The Grand Hotel

58, Triq Sant'Antnin – Mgarr GSM 9026 – Gozo - Malta

<https://grandhotelmalta.com/en/>

#### Special rate offer:

9% discount for the delegates on all Room Categories

#### Complimentary

Soft welcome drink (Juice upon arrival)

Daily free bottle of water per person

Kettle, Tea & Coffee facilities.

#### Deposit Policy

No penalty if cancelled at least 3 days prior to arrival

Payment upon arrival at the hotel

#### Hotel Information

Check-in time: from 03:00 PM - Check-out time: before 12:00 PM

Reception open 24/7

### **Additional Information**

The €0.50 Eco-Tax per person per night for persons aged 18 and over is not included in the room rate.

Free underground parking

All rooms are NON SMOKING.

**Cancellation Policy:** full charge applies if cancelled 3 days or less prior to arrival. The same applies to No Shows

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### **St. Patrick's Hotel**

Piazza Amphora – Xlendi XLN1150 – Gozo – Malta

<https://www.vjborg.com/st-patricks/st-patricks-hotel/>

### **Special rate offer:**

Standard internal room:	88.00 Euro per room per night on BB
Valley view room:	110.00 Euro per room per night on bb
Standard sea view rooms:	145.00 Euro per room per night on BB

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For a full list of accommodation possibilities on the Island, you may access the Gozo Tourism Association's portal - <https://www.islandofgozo.org/where-to-stay/>

The Presidency strongly recommends that delegations make their hotel reservations as soon as possible to ensure availability.

## 4. Events and Catering

### 11th June 2025

Welcome dinner – Country Terrace, Mgarr (Offered by the Maltese Presidency)

### 12th June 2025

Congress Bureau Meeting & Side Event

Networking Lunch – the Cittadella Cultural Centre, Victoria – Gozo (Offered by the Maltese Presidency)

Official dinner – Neolitik Kitchen + Lounge, Victoria (Offered by the Maltese Presidency)

### 13th June 2025

Multilevel Governance Conference

Networking Lunch – Kempinski Hotel San Lawrenz (Offered by the Maltese Presidency)

Farewell Networking Event – Il-Kantralido, Sannat (Offered by the Maltese Presidency)

Things to do over the weekend in gozo

[www.eventsingozo.com](http://www.eventsingozo.com)

## Highlights

### Friday 13th

Inaugural Concert of the 28th Edition of the Victoria International Arts Festival

[www.viaf.org.mt](http://www.viaf.org.mt)

Village Festa - Fireworks Display and More

### Saturday 14th June

Lejl Imkebbes - Festival Lights

Village Festa - Fountain of Colours Synchronised Pyromusical Show

## 5. Interpretation

Interpretation for the Bureau meeting will be offered in English and French. Proceedings for the side event and the conference will be held in English language.

## 6. IT Facilities

The venue will have a free WIFI available



## 7. Transport

Between the 11th and 14th June organised transport will be available from Malta International Airport to the recommended hotels in Gozo (Kempinski San Lawrenz Hotel, Hotel Ta' Cenc Resort and Spa, The Grand Hotel, Hotel Calypso and St. Patrick's Hotel), from the recommended hotels to the venue/s, from the venue/s to the recommended hotels and from the recommended hotels or venue to the Malta International Airport.

Delegates opting to stay in other hotels or other localities may still avail themselves of transport by making their way to one of the recommended hotels.

For logistical and operational efficiency, the online accreditation system will require each delegate to provide their arrival and departure dates and times, along with the corresponding flight numbers and details of their chosen hotel accommodation.

During the registration process, delegates who opt to stay at alternative hotels or in different localities are kindly requested to inform us if they wish to make use of the organised transportation. Should they choose to do so, they are also asked to specify from which of the recommended hotels they would prefer to be collected.

## 8. Visa Requirements

Delegates who require a visa to travel to Malta are required to apply for such visa on time. Prior to their departure, travellers are required to ensure that they have a valid passport which expires at least six months after their date of departure.

Visa requirements can be found here: <https://consularplus.gov.mt/visa-advice?lang=en>.

Visa application forms can be found here: <https://foreign.gov.mt/schengen-visa-applications/>.

Please refer any visa related queries to [visa.foreign@gov.mt](mailto:visa.foreign@gov.mt).

## **9. General Information**

### **9.1 Electricity voltage**

The electricity supply in Malta is 230 volts. The square-fitting standard three-pin, 13 Amp British plugs and sockets are used. A step-down transformer is needed to convert the current to 110-120V. Delegates are advised to bring their own electrical adaptors if required.

### **9.2 Weather in Malta**

The climate in Malta is subtropical Mediterranean, with long, hot, dry and very sunny summers and short, mild and slightly rainy winters. Weather during the month of June is expected to be warm and sunny with average temperatures of around 25 degrees celsius, which could reach 30 degrees celsius.

### **9.3 Banking Services and Currency**

Malta's official currency is the euro. Banking hours are generally Monday to Friday from 09:00 to 17:00. Some banks are open on Saturday mornings. Most internationally recognised currencies and traveller's cheques can be exchanged at commercial banks and at Malta International Airport.

Cash dispensing machines or ATMs are located throughout the country, and major credit and debit cards are widely accepted. ATMs are also located at some hotels.

### **9.4 International Dialling Codes**

The international dialling code for Malta is +356. International calls made from Malta should be preceded by 00, followed by the national country code.

### **9.5 Time Zone**

Malta is on Central European Time (CET), which is one hour ahead of Greenwich Mean Time (GMT).

### **9.6 Medical Help**

The number 112 can be used for all emergencies.

## 10. Contact Information

Logistical Modalities

Marie Tabone

e: [marie.tabone.1@gov.mt](mailto:marie.tabone.1@gov.mt)

t: +356 2090 8644

m: +356 7964 5485

Visa queries

[visa.foreign@gov.mt](mailto:visa.foreign@gov.mt)

## 11. Checklist and deadlines

Friday 16th May 2025

Deadline for registration

Deadline for booking of accommodation through preferential rate is on a first-come-first-served basis







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